



# Program Board Meeting Notes – August 7, 2013

FPA Conference Room  
National Interagency Fire Center  
3833 S. Development Ave.  
Boise, ID 83705

Phone Bridge Information;  
Number; (866) 763-2881  
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#		When	Topic	Time (min)	Discussion
<b>Location: FPA Conference Room</b>					
<b><i>Wednesday, August 7</i></b>					
<input type="checkbox"/>	1	1300	Review Agenda		All
<input type="checkbox"/>	2	1300	Accept July 31 <sup>th</sup> Meeting Notes	15	Accepted
<input type="checkbox"/>	3	1315	Review Action Item List	30	See below
<input type="checkbox"/>	4	1345	BLM ITT	30	The BLM is moving forward with ITT. BLM GSS infrastructure positions are the focus of this effort. Discussions are ongoing over specific position and functions that will be moved to the NOC. The positions are to be moved to the NOC in early October of this year.
<input type="checkbox"/>	5	1415	Mobile Technology Update	45	The PB was provided with a two page update on the ongoing work of this Working group. They are making very good progress on a number of issues.
<input type="checkbox"/>	6	1500	NWCG Coordination Update	30	Richard and John plan to request a meeting with Jim Douglas and John Phipps concerning the PB and coordination with NWCG.
<input type="checkbox"/>	7				
<input type="checkbox"/>	8				
<input type="checkbox"/>	9				
<b><i>New Action Items</i></b>					
1	July 2013		Richard and John to draft a letter to NWCG formally requesting support from Paul and Carol.		The draft documents have been provided to the MAB. The MAB has concerns with the potential workload and PD impacts. HR is reviewing them to determine if there are impacts.

#	When	Topic	Time (min)	Discussion
2	July 2013	The PB needs to reply to Sam on RAMS proposal.		Mr. Potter will be asked to lead the small review Team to advise the PB on next steps for RAMS.
3	August 2013	Everyone should review their applications on the SharePoint site in particular the cost information in preparation for the SEI work on the portfolio.		Ongoing

<i>On Going Assignments / Actions</i>				
Assignment / Action	POC	Last Update	Next Update	Additional Information / Detail
Data Management Program	Roshelle Pederson, Keith Smith	Feb 2013 – Proposal to PB / MAB	TBD	1 – Proposed Charter and organization/governance 2 – Near and long term vision 3 – Transition plan for Sept EB meeting
Mobile Technology Group	Tyler Hackney	Feb 2013	TBD	Tyler as Mobile Technology Chair to provide WFIT PB information updates regarding group activities.
Research Community Outreach	Lisa Elenz	Feb 2013	TBD	Update regarding coordination of R&D efforts with PB activities.
WFIT IT Review Process Documentation	Laura Hill	19 June 2013	TBD	Formalize proposed review processes. Add supporting documentation and templates; work with WFIT Webpage development team to create virtual repository for users to submit project information and proposals.